



# EGP – Request New Account and Merge

## Section I: Account Request

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Access FAMAuth Portal via EGP login

1. Go to: <https://egp.wildfire.gov/egp/>
2. Click the **Log in via FAMAuth** button

[Click here to log in via FAMAuth](#)

3. Choose your Authentication Method **Login.gov** or **eAuthentication**

*Note: To create a login.gov account select the **Login.gov option** and then select **Create New Account** – once your account is created refer back to step 1 above*

To login to your Wildland Fire Application please select one of the two options, Login.gov or eAuthentication, below:

**Public Partners**

Login.gov is a service that offers secure and private online access to government programs through a Private Non-Federal account.

**Government**

eAuthentication is the system that allows users access to Wildland Fire Apps and Services using government clearance.

4. Once you are authenticated, you will be prompted to add EGP to your **current iNAP** account or to **Create an iNAP account**. Proceed to next section.

## Section II: Link with Existing iNAP Profile

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This section is for users that have an existing profile (or account) in iNAP



**Note:** If you have an existing EGP profile registered with the same email as your iNAP, your access will be auto approved.

**Note:** If you DO NOT have an existing iNAP – go to section III.

**NOTE:** The step is only required if your iNAP account has not been linked to FAMAuth. If you do not receive the iNAP Link window, proceed to step 5.

1. Select “I have an iNAP profile already”, and select “Next”

**Link with iNAP**

As a final step in verifying your access to OIS-PROD, FAM-IM Security requires that your eAuthentication or your Login.gov account (or both) be linked to your iNAP profile.

I do not have an iNAP profile yet

I have an iNAP profile already

Next

2. Enter your iNAP email address, and select “Submit”

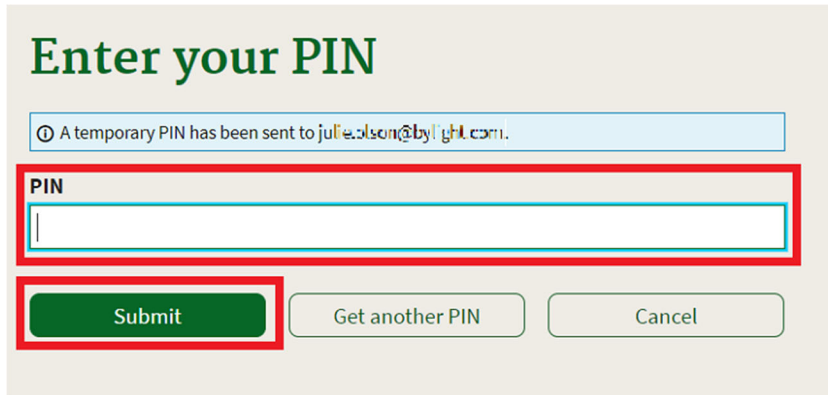
**Note:** iNAP will email your PIN to the email address provided. The email will come from [donotreply@mail.nwcg.gov](mailto:donotreply@mail.nwcg.gov)

**Find my iNAP profile**

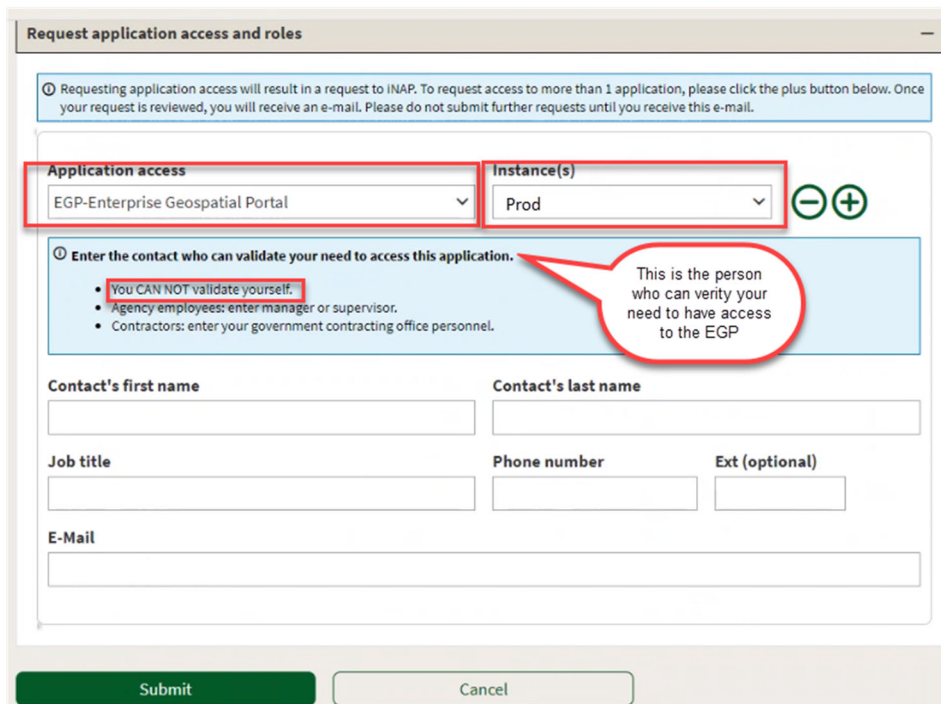
My iNAP e-mail address

Submit Cancel

3. Enter your PIN that was emailed to you, and select “Submit”  
**Note: If a PIN is not required, you will just select “Submit”**



4. Verify the requested application access and roles
  - a. The “Application access” drop down will default EGP Prod
5. Enter verification contact information and select “Submit” ***This is the person who can verify you’re your need to access EGP.***



5. If access to another application is **not** needed, then select ‘No, Submit my request’

## Confirm additional access

Do you want to request access to another application?

If so, select Yes to return to the request form and use the + button to request additional application(s).

Yes

No, submit my request

**Note: You will see this page display. You have successfully requested a new iNAP profile that will be connected to your new Login.gov or eAuthentication account.**

## Leaving iNAP

Please return to FAMAuth to continue.

For increased security, please close your browser window.

6. Close iNAP browser Tab

## Section III: Create iNAP Profile

This section is for users that do not have a profile (or account) in iNAP and are already able to login to the Wildland Fire Application Portal via either Login.gov or eAuthentication.

Request iNAP profile

7. Select "I do not have an iNAP profile yet", and select "Next"

## Link with iNAP

As a final step in verifying your access to OIS-PROD, FAM-IM Security requires that your eAuthentication or your Login.gov account (or both) be linked to your iNAP profile.

I do not have an iNAP profile yet

I have an iNAP profile already

Next



## 8. Enter user information

### Request account

Enter user information

Please enter your full name as it appears on your Government ID.

First name: Ima Middle name (optional): Last name: User

Job title (optional):

Primary e-mail: IUser@usda.com

Primary e-mail confirm: IUser@usda.com

Alternate e-mail (optional):     
 Receive iNAP communications also at

Office number: Ext (optional): Mobile (optional): Fax (optional):

Primary affiliation:

Part-time/seasonal

## 9. Review and accept rules of behavior

- a. Review the rules of behavior
- b. Click the Accept button

Review and accept rules of behavior

In compliance with USDA and federal security policies, you must accept the following rules of behavior annually, prior to being granted access to FAMAuth applications. Please read and confirm your acceptance before proceeding.

#### Statement of Information Security Responsibilities for Associate Forest Service Users of FS Systems

I acknowledge that I understand and agree to comply with Forest Service (FS) and USDA information security policies and procedures, as well as with federal, state, and local laws. I understand that as an FS associate, I may not be entitled to the same limited personal use privileges as FS employees, and that my use of FS information systems and equipment is limited to that which is specifically described in my contract or other agreement with the FS.

I understand that my contract or other agreement may specify additional information security responsibilities or requirements, such as the need for a signed confidentiality statement. Key elements of Forest Service Manual (FSM) Chapter 6680, Security of Information, Information Systems, and Information Technology (both [6680-6682](#) and [6683-6684](#)), for which I am responsible, are summarized below. I understand and agree that I must periodically review the FSM Chapter 6680 for changes.

I am also responsible to:

I understand that any use of FS communications resources generally is not secure, that it is not private, and that it is not anonymous, and that system managers do employ monitoring tools to detect improper use. I understand that there is no right to privacy when using government information systems (login warning banner).

10. Verify the requested application access and roles
  - c. The “Application access” drop down will default EGP Prod

**Request application access and roles**

ⓘ Requesting application access will result in a request to iNAP. To request access to more than 1 application, please click the plus button below. Once your request is reviewed, you will receive an e-mail. Please do not submit further requests until you receive this e-mail.

**Application access**  
EGP-Enterprise Geospatial Portal

**Instance(s)**  
Prod

ⓘ Enter the contact who can validate your need to access this application.

- You CAN NOT validate yourself.
- Agency employees: enter manager or supervisor.
- Contractors: enter your government contracting office personnel.

This is the person who can verify your need to have access to the EGP

Contact's first name: \_\_\_\_\_

Contact's last name: \_\_\_\_\_

Job title: \_\_\_\_\_

Phone number: \_\_\_\_\_ Ext (optional): \_\_\_\_\_

E-Mail: \_\_\_\_\_

Submit Cancel

11. Enter verification contact information, and select “Submit” This is the person who can verify your bonified need to access EGP.
12. If access to another application is **not** needed, then select ‘No, Submit my request’

## Confirm additional access

Do you want to request access to another application?

If so, select Yes to return to the request form and use the + button to request additional application(s).

Yes No, submit my request

**Note: You will see this page display. You have successfully requested a new iNAP profile that will be connected to your new Login.gov or eAuthentication account.**

## Leaving iNAP

ⓘ Please return to FAMAuth to continue.

⚠ For increased security, please close your browser window.

**Note: STOP HERE,** Upon confirmation and approval of your iNAP request by the approving official you will receive the following email message from [donotreply@mail.nwcg.gov](mailto:donotreply@mail.nwcg.gov)

- d. Application Access for EGP-PROD Approved

**You have successfully created an iNAP profile that is linked to your Login.gov or eAuthentication account.**

**You will receive an email from [donotreply@mail.nwcg.gov](mailto:donotreply@mail.nwcg.gov)**

13. Go to: <https://egp.wildfire.gov/egp/> - Use Login.gov or EAuth to log into EGP

### **Merge Existing EGP Roles to your New FAMAAuth Account**

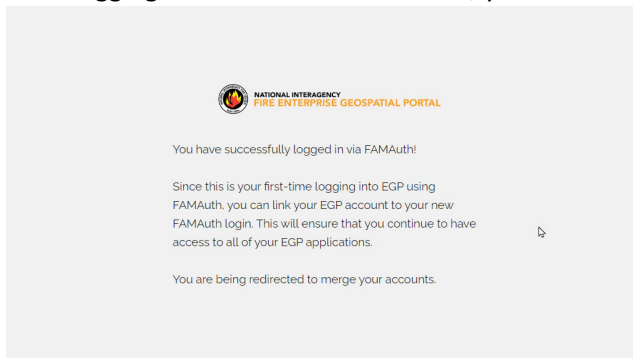
14. Users with an existing account in EGP (username/password) will be given an opportunity to merge your EGP account roles into your new FAMAAuth account. This is only required if you have the following role(s) in EGP:

- a. AvCheck
- b. CFETS
- c. Flight
- d. ShortHaul
- e. WPSAPS

Make sure your existing EGP account is in good standing – If your **password is expired**, please contact the helpdesk and request an **EGP password reset**.

- Phone: 866-224-7677
- Web: <https://iiahelpdesk.nwcg.gov/> and use the "Contact Us" or "Chat with an Agent" links.

15. After logging into EGP for the first time, you will see the following screen:



16. You will automatically be taken to the merge screen:

**NATIONAL INTERAGENCY  
FIRE ENTERPRISE GEOSPATIAL PORTAL**

Have you used any of the applications listed below in the last year?

AvCheck CFETS  
Flight ShortHaul  
WPSAPS

NO  
YES

Click 'Yes' to use your current EGP Login to link your new FAMAuth account to the applications above  
Click 'No' to access the standard EGP applications including SA, FireGlobe, ATBDirectory (applies to most users)

17. Click **Yes** if you have any role listed in **step 14** – and proceed to **step 19**

18. Click **No** if you have **do not** have any roles listed in step 14 – Your new EGP FAMAuth account has been created – you will be logged in an automatically routed to the EGP home screen.

19. Enter your EGP Username (old login method) – Click Next

**NATIONAL INTERAGENCY  
FIRE ENTERPRISE GEOSPATIAL PORTAL**

Enter your user id

Username

NEXT  
[account recovery](#)

Enter your EGP user id and click 'Next'. If you can't remember your user id, click 'Account Recovery'

**Note:** If you do not know your Username/User ID or Password, click the account recovery option



20. Enter your EGP Password (old login method) – Click Next

The screenshot shows the login page for the National Interagency Fire Enterprise Geospatial Portal. At the top, there is a logo with the text "NATIONAL INTERAGENCY FIRE ENTERPRISE GEOSPATIAL PORTAL". Below the logo, the heading "Enter your password" is displayed. A text input field labeled "Password" is present. A blue button labeled "NEXT" is centered below the input field. Below the button is a link for "account recovery". At the bottom, there is a note: "Enter your EGP password and click 'Next'. If you can't remember your password, click 'Account Recovery'".

21. You will receive the following confirmation that your accounts are linked  
Click Continue to Application

The screenshot shows the "Accounts Linked" confirmation page. At the top, there is a logo with the text "NATIONAL INTERAGENCY FIRE ENTERPRISE GEOSPATIAL PORTAL". Below the logo, the heading "Accounts Linked" is displayed. The main text reads: "Your previous user id donna.tate and roles SuperAdmin.ShortHaul.Ops.FlightUsers.AVCheck.FireGlobe Default.EGP Portal Default.WPSAPS.Default.CFETS-NIICD.ATBDirAdmin have been transferred to your SSO account". A blue button labeled "CONTINUE TO APPLICATION" is centered at the bottom.